

# **New Insurance Agent UIA Web Portal Overview**

# Insurance Agent Login Page

The screenshot shows the Insurance Agent Login Page. At the top center is the IANA logo with the text "IANA INFORMATION SERVICES". On the left side, there is a dark blue vertical banner with the UIIA logo and the text "UIIA UNIFORM INTERMODAL INTERCHANGE AND FACILITIES ACCESS AGREEMENT". The main login area is white and contains the following elements:

- The title "Insurance Agent" centered above the form.
- An input field for "Account Number \*" with a user icon on the right.
- An input field for "Password \*" with a key icon on the right.
- A link for "Forgot Password?" below the password field.
- A "Login" button with a right-pointing arrow icon.
- A link for "Don't have an Account? Register Now !" at the bottom.

## New Insurance Agent Login Page

- 1) Agents will enter their Account Number.
- 2) Then enter their password.
- 3) Then click on Login.

New UIIA Login Page for Insurance Agent can be found at <https://ia.uiia.org/apps/auth/login>  
If you have your current login page saved as a favorite, you will be redirected to the new URL. We suggest that all Insurance Agents save the new URL as a new favorite.

# New Insurance Agent Dashboard

- The newly designed UIIA application presents a dashboard for the Insurance Agent when they log in that provides access to pertinent information related to the Motor Carrier Insureds they represent.

**IA Home Page includes:**

1. List of Insureds that have policies expiring within 30 days
2. List of Insureds that have policies expiring within 7 days
3. Number of Insureds on IA's Account

The dashboard features a navigation bar with 'Dashboard', 'Motor Carrier Insureds', and 'Company Information' tabs. Below are three summary cards: 'Policies Expiring within a month' (4 total, 1 highlighted), 'Policies Expiring within a week' (4 total, 2 highlighted), and 'No. of Insureds' (2 total, 3 highlighted). A table titled 'Motor Carrier Insureds with Upcoming Insurance Expirations within 30 days' lists one entry for IANA Trucking Inc. with primary policy type and expiration dates of 03/31/2023 for AL, GL, CARGO, and TI categories.

MC Name	Policy Type	AL	GL	CARGO	TI	WC	Emp. Liab	Cont Cargo	Ref. Trailer	Emp. Dishonesty	Umbrella
IANA Trucking Inc.	PRIMARY	03/31/2023	03/31/2023	03/31/2023	03/31/2023						

# Motor Carrier Insureds Tab

## Motor Carrier Insureds Tab includes:

1. **Add new Motor Carrier** – Click to add a new MC Insured to your account. (You will need the MC's SCAC Code and Insurance Agent Code).
2. **List of Insureds** – List of Motor Carriers that the agent provides insurance on behalf of.
3. **Remove Selected Insureds** – Ability for insurance agent to remove the MC insured from their list.
4. **Search Your Insured** – Provides ability to search the agent's list of MC insureds.
5. **Create New Acord Certificate** – Click on to submit a new ACORD certificate.
6. **Edit Acord Certificate** – Click here to edit an existing ACORD certificate.
7. **ACORD Upload** – Allows agents to upload ACORD 25 that system will capture and extract information onto the ACORD 22 form in the UIIA system for the agent to complete the online insurance submission.
8. **Form 5C** - Download a copy of the MC's EP Checklist (Form 5C)

The screenshot shows the 'Motor Carrier Insureds' tab in a web application. At the top, there are navigation tabs for 'Dashboard', 'Motor Carrier Insureds', and 'Company Information'. Below the tabs are three main action buttons: '+ Add New Motor Carriers' (callout 1), 'Remove Selected Insured' (callout 3), and 'Search Your Insured' (callout 4). A search bar is also present. The main content area is a table with columns: 'No Longer an Insured MC', 'Motor Carrier Name', 'Name Change', 'EP List - Form 5C', 'SCAC Code', 'Account No.', 'UIIA Status', and 'Action'. Two rows of data are visible: 'IANA Freight LLC' (ACTIVE) and 'IANA Trucking Inc.' (CANCELLED). Each row has three buttons in the 'Action' column: 'Create New Acord Certificate' (callout 5), 'Edit Acord Certificate' (callout 6), and 'Acord Upload' (callout 7). The 'EP List - Form 5C' column contains download icons (callout 8). At the bottom, there is a pagination control showing '1 - 2 of 2' and 'Items per page: 10'.

No Longer an Insured MC	Motor Carrier Name	Name Change	EP List - Form 5C	SCAC Code	Account No.	UIIA Status	Action
<input type="checkbox"/>	IANA Freight LLC	Yes		EDFF	MC067230	ACTIVE	<a href="#">+ Create New Acord Certificate</a> <a href="#">Edit Acord Certificate</a> <a href="#">Acord Upload</a>
<input type="checkbox"/>	IANA Trucking Inc.	No		ZZSA	MC364685	CANCELLED	<a href="#">+ Create New Acord Certificate</a> <a href="#">Edit Acord Certificate</a> <a href="#">Acord Upload</a>

# Company Information Tab

Company Information Tab provides the ability for the agent to update their company information:

1. **Click Edit** - to update your company phone, fax, address, e-mail or password. For changes to company name or agent's name requires the agent to contact the UIIA office directly at [uiia@intermodal.org](mailto:uiia@intermodal.org).
2. Once changes are made, scroll to the bottom and click on **SAVE**.

Dashboard Motor Carrier Insureds Company Information

IANA Staff  
intermodal.ia@gmail.com  
(860)554-0470

Company Name  
IANA Insurance Agency

Account Number  
IA112790

License Number  
2446172

**1**  
Edit

**Contact Information**

Title	Suffix	Prefix
Director Of Operations	-	-1
First Name	Middle Name	Last Name
IANA	P	Staff
Phone	Fax	Email
(860)554-0470	(860)780-9017	intermodal.ia@gmail.com
URL		
-		

**Address Information**

Address Line1	Address Line2
2461 Main Street, 4th Floor	-
License ZIP/Postal Code	City
06033	Glastonbury
State/Province	Country
CT	US

Click Edit to Update Info

COMPANY PROFILE

Profile Change Password

**Company Details**

Prefix	First Name	Middle Name
IANA	IANA	P
Last Name	Suffix	Title
Staff		Director Of Operations
Company Name	Account Number	Insurance Agency License Number
IANA Insurance Agency	IA112790	2446172

**Contact Details**

Phone *
(860)554-0470
Fax *
(860)780-9017
Email *
intermodal.ia@gmail.com

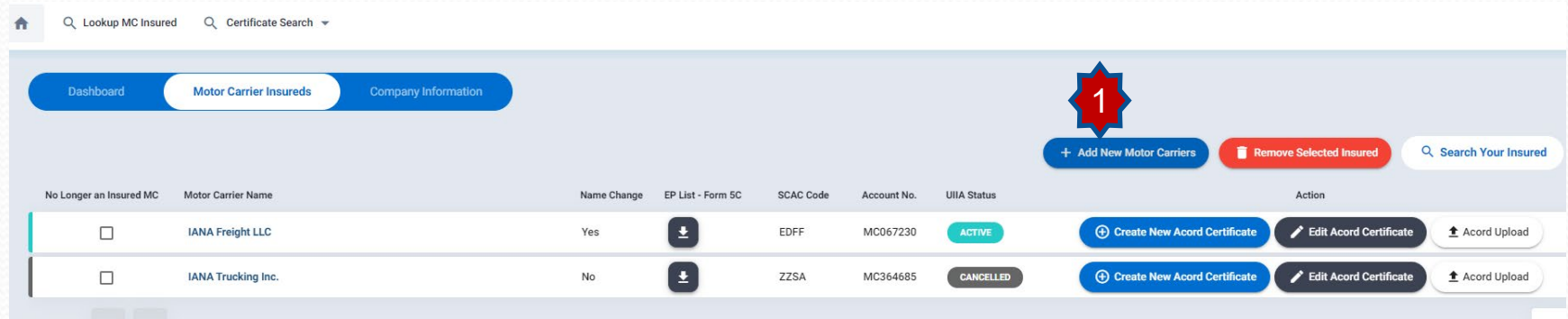
**Address Details**

Address Line 1 *	Address Line 2
2461 Main Street, 4th Floor	
Zip/Postal Code *	City *
06033	Glastonbury
State/Province *	Country *
CT	US

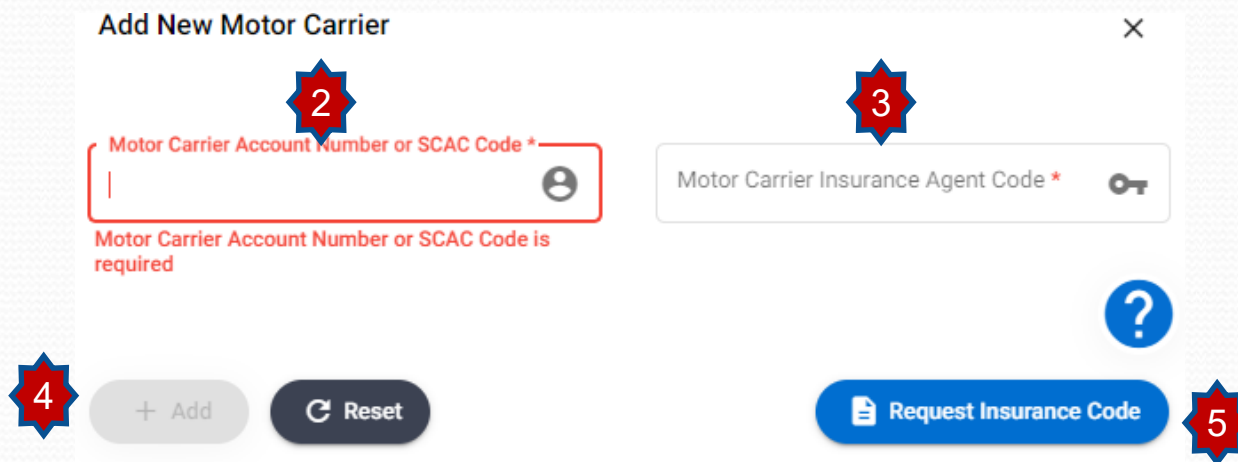
Update Profile or Password Info

# Add New Motor Carrier Insured

- To add a new Motor Carrier to your list of insureds, you will do the following:
  1. Click on **ADD NEW MOTOR CARRIERS**
  2. Enter the Motor Carrier's **SCAC Code** or **UIIA Account Number**
  3. Enter the Motor Carrier's **Insurance Agent Code**
  4. Click on **ADD**
  5. If you do not know the **Insurance Agent Code** – you can request the code from your insured by clicking on **REQUEST INSURANCE AGENT CODE**. Enter **SCAC Code** of the MC and then click on **SEND**. You can also edit the message should you wish to do so.



No Longer an Insured MC	Motor Carrier Name	Name Change	EP List - Form 5C	SCAC Code	Account No.	UIIA Status	Action
<input type="checkbox"/>	IANA Freight LLC	Yes		EDFF	MC067230	ACTIVE	<a href="#">Create New Acord Certificate</a> <a href="#">Edit Acord Certificate</a> <a href="#">Acord Upload</a>
<input type="checkbox"/>	IANA Trucking Inc.	No		ZZSA	MC364685	CANCELLED	<a href="#">Create New Acord Certificate</a> <a href="#">Edit Acord Certificate</a> <a href="#">Acord Upload</a>



**Add New Motor Carrier**

**2** Motor Carrier Account Number or SCAC Code \*

**3** Motor Carrier Insurance Agent Code \*

**4** + Add **Reset**

**5** Request Insurance Code

# To Remove a Motor Carrier from List of Insureds

1. To remove a Motor Carrier from your list of insureds, you would click on the check box next to the company you wish to remove.
2. Click on Remove Selected Insured

Dashboard | Motor Carrier Insureds | Company Information

+ Add New Motor Carriers | Remove Selected Insured | Search Your Insured

No Longer an Insured MC	Motor Carrier Name	Name Change	EP List - Form 5C	SCAC Code	Account No.	UIIA Status	Action
<input type="checkbox"/>	IANA Freight LLC	Yes		EDFF	MC067230	ACTIVE	<a href="#">Create New Acord Certificate</a>   <a href="#">Edit Acord Certificate</a>   <a href="#">Acord Upload</a>
<input type="checkbox"/>	IANA Trucking Inc.	No		ZZSA	MC364685	CANCELLED	<a href="#">Create New Acord Certificate</a>   <a href="#">Edit Acord Certificate</a>   <a href="#">Acord Upload</a>

1 - 2 of 2 | Items per page: 10

# Create New ACORD Certificate

Dashboard

Motor Carrier Insureds

Company Information

+ Add New Motor Carriers

Remove Selected Insured



1

No Longer an Insured MC	Motor Carrier Name	Name Change	EP List - Form 5C	SCAC Code	Account No.	UIIA Status	Action
<input type="checkbox"/>	IANA Freight LLC	Yes		EDFF	MC067230	ACTIVE	<a href="#">+ Create New Acord Certificate</a> <a href="#">Edit Acord Certificate</a>
<input type="checkbox"/>	IANA Trucking Inc.	No		ZZSA	MC364685	CANCELLED	<a href="#">+ Create New Acord Certificate</a> <a href="#">Edit Acord Certificate</a>



POLICY SELECTION

Select type of certificate that you will be submitting for IANA Freight LLC

Primary-Excess  EP Specific

2

- Select All
- Auto
- General
- Cargo
- Trailer Interchange
- Work Comp
- Employers Liability
- Contingent Cargo
- Ref. Trailer
- Employee Dishonesty
- Umbrella

3

Continue >

4

1. Click on **CREATE NEW ACORD CERTIFICATE** from the MC Search Result Screen.
2. Select if you will be providing **Primary/Excess** or **EP Specific** Policies.
3. Select policy type you will be submitted (auto, general, cargo, etc.)
4. Click on **Continue**.



# Create New ACORD Certificate – cont'd

1. Click on Copy Policy from Inplace if you want to copy everything from the current policy on file to the new certificate.
2. Click on the policies you want to copy or click on SELECT ALL and then COPY NOW.
3. A box will pop up asking you to confirm if you want to copy the inplace policies. Click OK.
4. All policies from the current policy will be copied over on the new certificate and then you will need to enter the effective and expiration dates along with any other changes that are necessary.
5. If you want to add an addl. policy to the certificate, you can check off the policy type and then this coverage block will be opened up on the certificate.

ACORD PAGE Copy Policy Form Inplace

Click the box below should you wish to add an additional policy(ies) to the ACORD certificate

Cargo  Trailer Interchange  Work Comp  Employers Liability  Contingent Cargo  Ref. Trailer  Employee Dishonesty  Umbrella

insagents.azurewebsites.net says

Are you sure you want to inplace the policies?

### Copy Policy Form Inplace

Select Policy For Copy From Inplace (click the "Copy Now" button in order to copy the in place policies after selection)

Select All

Auto

General

# Create New ACORD Certificate – cont'd

Once certificate is completed if there is an error these will be shown directly on the screen – see example of error with limit and type of auto below:

AUTOMOBILE LIABILITY	
<input type="checkbox"/>	<b>ANY AUTO</b> All UIIA Equipment Providers require that the Type of Auto Policy cover 'Any Auto' or 'Scheduled & Hired' or 'All Owned & Hired'
<input type="checkbox"/>	OWNED AUTOS ONLY
<input checked="" type="checkbox"/>	SCHEDULED AUTOS
<input type="checkbox"/>	HIRED AUTOS
<input type="checkbox"/>	NON-OWNED AUTOS
	DEDUCTIBLE <b>\$0</b>

insagents.azurewebsites.net says  
 Hired Autos Must Also be Selected

**OK**

Click on hired auto box to correct auto error.

Policy with error will be shaded in red and then error message will be shown in red. Click on the limit to correct the error and enter the correct limit and then SAVE.

INSR LTR	ADDL INSR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YYYY)	POLICY EXPIRATION DATE (MM/DD/YYYY)	LIMITS
A		<b>GENERAL LIABILITY</b>	HDO G72487539	04/01/2023	04/01/2024	\$50,000
		COMMERCIAL GENERAL LIABILITY	Is This Policy Through A Risk Retention Insurance Company?			EACH OCCURRENCE
		<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR	No			
		DEDUCTIBLE <b>\$0</b>				
		GEN'L AGGREGATE LIMIT APPLIES PER:				
		POLICY				\$500,000 \$0 \$1,000,000 \$2,000,000 \$1,000,000

**You Need: \$1,000,000 or above**  
 The limits of the insured's general liability policy needs to be \$1 million per occurrence for all UIIA Equipment Providers

Each Occurrence Limit - Click here to update limit

Edit Field \*

Save Close

Once all errors are correct then click on Save & Submit Certificate

# Create New ACORD Certificate – cont'd

Once you submit the certificate if it has issues, you will see a button to click on to see Problems w/Certificate. This will identify any issues with the submitted certificate.

ACTIVE CERTIFICATES FOR IANA TRUCKING INC.

Active Expired/Overwritten Name Change Pending

Click on Problems button

Create New Acord Certificate Acord Upload

Certificate No	Certificate Date	Insurance Agent							
613	03/08/2023	IANA Insurance Agency							
Policy Code	Policy Type	Policy Status	Limit	Deductible	Policy Effective Date	Policy Expiration Date	Policy Number	Insurer Name	Terminate
AL	PRIMARY	ACTIVE	1,000,000	0	09/08/2022	03/31/2023	BA2606218	Wilshire Insurance Company	Terminate
CARGO	PRIMARY	ACTIVE	100,000	1,000	09/08/2022	03/31/2023	BA2606218	Wilshire Insurance Company	Terminate
GL	PRIMARY	ACTIVE	100,000	0	09/08/2022	03/31/2023	BA2606218	Wilshire Insurance Company	Terminate
TI	PRIMARY	ACTIVE	20,000	50,000	09/08/2022	03/31/2023	BA2606218	Wilshire Insurance Company	Terminate

1 - 1 of 1 Items per page: 10

General Liability

Insufficient policy limit. The limits of the policy needs to be 1M.

American President Lines LLC Hamburg Sud North America, Inc. CMA-CGM (America) LLC Yang Ming Marine Transport Virginia Intl Terminals-(Va.Inland Port) HMM Co., Ltd. (formerly Hyundai Merchant Marine, Inc.)

Maersk Line U.S.A. as agent for Maersk Line A/S dba Maersk Line/Safmarine/Maersk Domestic/Sealand IANA Railroad Company Hapag-Lloyd (America) Inc. OOCL (USA), Inc. As Agent For Orient Overseas Container Line Limited & OOCL (Europe) Limited

Eimskip USA, Inc. Union Pacific Railroad Company Turkon Container Transp. & Shipping Inc. Canadian Natl/Illinois Central/VN110194 Norfolk Southern Corporation Mediterranean Shipping Company S. A. XPO Stacktrain LLC

Matson Navigation Company Tote Maritime Puerto Rico LLC Matson Navigation Company Of Alaska LLC A C L/ Grimaldi Group/ Inarme Wan Hai Lines Ltd. ANL Singapore Pte. Ltd. Cosco Shipping Lines Co., Ltd./Cosco Shipping Lines (NA), Inc.

Swire Shipping Bermuda Container Line Limited Somers Isles Shipping Ltd. Evergreen Shipping Agency (America) Corp Zim Amer Integrated Shipping Services Co. LLC MACS Maritime Carrier Shipping LLC Iowa Interstate Railroad

Canadian Pacific Rwy-US (SOO Line/D&H) CSX Intermodal Terminals, Inc. Kansas City Southern Railway Company Schuyler Line Navigation Company COFC Logistics LLC Pasha Hawaii Holdings LLC

North American Chassis Pool Cooperative LLC National Shipping Of America LLC Seaboard Marine Ltd. Tiger Cool Express LLC Depotrans Clewiston LLC Sarjak Container Lines Pvt. Ltd. SM Line Corporation

Milestone Equipment Company LLC Milestone Chassis Company LLC Ocean Network Express ( North America), Inc./ Ocean Network Express Pte. Ltd. The Genset Pool LLC CCM-Consolidated Chassis Management LLC

Interpool Inc. D/b/a Trac Intermodal, Its Affiliates, Subsidiaries And Chassis Lessors. Maersk Line Limited ISO Tank Chassis Services LLC Flexi-Van Leasing, LLC BAL Container Line Co. Ltd. C U Lines Limited Transfar Shipping Pte Ltd.

Sea Lead Shipping DMCC Crowley Liner Services, Inc. X-Press Container Line Singapore Pte. Ltd. Shanghai Jinjiang Shipping (Group) Co. Ltd. Lihua Logistics Company Limited Innovative Terminal Services, Inc.

Trailer Interchange

Insufficient policy limit. The following EP(s) do not meet the minimum limits allowed.

American President Lines LLC Hamburg Sud North America, Inc. CMA-CGM (America) LLC Virginia Intl Terminals-(Va.Inland Port) HMM Co., Ltd. (formerly Hyundai Merchant Marine, Inc.)

Maersk Line U.S.A. as agent for Maersk Line A/S dba Maersk Line/Safmarine/Maersk Domestic/Sealand Eimskip USA, Inc. Union Pacific Railroad Company XPO Stacktrain LLC Tote Maritime Puerto Rico LLC

Matson Navigation Company Of Alaska LLC A C L/ Grimaldi Group/ Inarme Wan Hai Lines Ltd. ANL Singapore Pte. Ltd. Cosco Shipping Lines Co., Ltd./Cosco Shipping Lines (NA), Inc. Evergreen Shipping Agency (America) Corp

Zim Amer Integrated Shipping Services Co. LLC MACS Maritime Carrier Shipping LLC Iowa Interstate Railroad Kansas City Southern Railway Company Schuyler Line Navigation Company COFC Logistics LLC Pasha Hawaii Holdings LLC

System will display only the information that is incorrect based on the certificate submitted and the EPs that your insured has checked off that they wish to do business with.

# Detailed MC Record

From list of insureds, click on the Motor Carrier company name to see certificates you have submitted for this company.

Dashboard | **Motor Carrier Insureds** | Company Information

**Click on MC Company Name to see certificate details**

+ Add New Motor Carriers | Remove Selected Insured | Search Your Insured

No Longer an Insured MC	Motor Carrier Name	Name Change	EP List - Form 5C	SCAC Code	Account No.	UIIA Status	Action
<input type="checkbox"/>	<b>IANA Freight LLC</b>	Yes		EDFF	MC067230	ACTIVE	<a href="#">+ Create New Acord Certificate</a> <a href="#">Edit Acord Certificate</a> <a href="#">Acord Upload</a>
<input type="checkbox"/>	IANA Trucking Inc.	No		ZZSA	MC364685	CANCELLED	<a href="#">+ Create New Acord Certificate</a> <a href="#">Edit Acord Certificate</a> <a href="#">Acord Upload</a>

Cert 614

Cert 610

## Detail certificate screen – each cert is blocked in blue.

ACTIVE CERTIFICATES FOR IANA FREIGHT LLC

Active | Pending | Expired/Overwritten

+ Create New Acord Certificate | Acord Upload

Certificate No	Certificate Date	Insurance Agent							View Certificate	Edit Certificate
614	04/04/2023	IANA Insurance Agency								
Policy Code	Policy Type	Policy Status	Limit	Deductible	Policy Effective Date	Policy Expiration Date	Policy Number	Insurer Name	Terminate	
AL	PRIMARY	ACTIVE	1,000,000	0	04/02/2023	04/02/2024	MMT H25563153	ACE American Insurance Company		
GL	PRIMARY	ACTIVE	1,000,000	0	04/01/2023	04/01/2024	HDO G72487539	ACE American Insurance Company		
Certificate No	Certificate Date	Insurance Agent							View Certificate	Edit Certificate
610	03/01/2023	IANA Insurance Agency								
Policy Code	Policy Type	Policy Status	Limit	Deductible	Policy Effective Date	Policy Expiration Date	Policy Number	Insurer Name	Terminate	
WC	PRIMARY	ACTIVE	STATUTORY 1,000,000/1,000,000/1,000,000	0	03/01/2023	03/01/2024	406-04-49-14	OBI National Insurance Company		

# View Certificate

1. From the detailed MC screen, you can view active, pending, submitted, saved or expired certs. The various category tabs will be shown at the top of the page. You can click on a specific type and then only that type of certificate will be displayed for you.



ACTIVE CERTIFICATES FOR IANA FREIGHT LLC

Active 
  Pending 
  Expired/Overwritten

**2. To view the detailed certificate, click on VIEW CERTIFICATE**

Certificate No	Certificate Date	Insurance Agent
614	04/04/2023	IANA Insurance Agency
610	03/01/2023	IANA Insurance Agency

Policy Code	Policy Type	Policy Status	Limit	Deductible	Policy Effective Date	Policy Expiration Date	Policy Number	Insurer Name	Terminate
AL	PRIMARY	ACTIVE	1,000,000	0	04/02/2023	04/02/2024	MMT H25563153	ACE American Insurance Company	<input type="button" value="Terminate"/>
GL	PRIMARY	ACTIVE	1,000,000	0	04/01/2023	04/01/2024	HDO G72487539	ACE American Insurance Company	<input type="button" value="Terminate"/>
WC	PRIMARY	ACTIVE	STATUTORY 1,000,000/1,000,000/1,000,000	0	03/01/2023	03/01/2024	406-04-49-14	OBI National Insurance Company	<input type="button" value="Terminate"/>



When viewing a certificate, the agent has the option to:

a) **Edit Certificate** – allows changes to be made to existing in place certificate.

b) **Add UIIA EP** – if you only need to add a new EP as an additional insured, this quick new feature will eliminate the need to resubmit a brand-new certificate.

ACORD INTERMODAL INTERCHANGE CERTIFICATE OF INSURANCE

DATE (MM/DD/YYYY) 04/04/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

<b>PRODUCER</b>	IANA Insurance Agency 2461 Main Street, 4th Floor, Glastonbury, CT 06033 (860)554-0470, (860)780-9017	<b>CONTACT NAME:</b>	IANA Staff		
		<b>PHONE (A/C, No, Ext):</b>		<b>FAX (A/C, No):</b>	
		<b>E-MAIL ADDRESS:</b>	intermodal.ia@gmail.com	<b>PRODUCER CUSTOMER ID #:</b>	
		<b>INSURER(S) AFFORDING COVERAGE</b>	<b>NAIC #</b>	<b>BEST RATING</b>	
<b>INSURED</b>	IANA Freight LLC EDFF 11785 Beltsville Dr Suite 1100 Calverton MD 20705 (570)385-9048 (570)385-2241	<b>INSURER A :</b>	ACE American Insurance Company	22667	A++ 10-12-2021
		<b>INSURER B :</b>			
		<b>INSURER C :</b>			
		<b>INSURER D :</b>			
		<b>INSURER E :</b>			

Currency US Dollar

# Edit a Certificate

1. You can get to **EDIT CERTIFICATE** from either clicking on **VIEW CERT** or directly clicking on **EDIT CERTIFICATE** from the detail certificate screen.
2. Once on detailed certificate screen click on **EDIT CERTIFICATE**.
3. This will open the certificate up and allow any type of edit to be made to the certificate.
4. Once done scroll down and click on **Save & Continue**.
5. System in the background will generate a new certificate with that day's date that reflects the changes made.

> ACTIVE CERTIFICATES FOR IANA FREIGHT LLC

Active Pending Expired/Overwritten

Create New Acord Certificate Acord Upload

Certificate No	Certificate Date	Insurance Agent						View Certificate	Edit Certificate
614	04/04/2023	IANA Insurance Agency							
Policy Code	Policy Type	Policy Status	Limit	Deductible	Policy Effective Date	Policy Expiration Date	Policy Number	Insurer Name	Terminate
AL	PRIMARY	ACTIVE	1,000,000	0	04/02/2023	04/02/2024	MMT H25563153	ACE American Insurance Company	Terminate
GL	PRIMARY	ACTIVE	1,000,000	0	04/01/2023	04/01/2024	HDO G72487539	ACE American Insurance Company	Terminate
Certificate No	Certificate Date	Insurance Agent						View Certificate	Edit Certificate
610	03/01/2023	IANA Insurance Agency							
Policy Code	Policy Type	Policy Status	Limit	Deductible	Policy Effective Date	Policy Expiration Date	Policy Number	Insurer Name	Terminate
WC	PRIMARY	ACTIVE	STATUTORY 1,000,000/1,000,000/1,000,000	0	03/01/2023	03/01/2024	406-04-49-14	OBI National Insurance Company	Terminate

Generate Acord Certificate Edit Certificate Add UIA EP Close

Auto  General

**ACORD® INTERMODAL INTERCHANGE CERTIFICATE OF INSURANCE** DATE (MM/DD/YYYY) 04/04/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

PRODUCER	IANA Insurance Agency 2461 Main Street, 4th Floor, Glastonbury, CT 06033 (860)554-0470, (860)780-9017	CONTACT NAME:	IANA Staff			
		PHONE (A/C, No, Ext):		FAX (A/C, No):		
		E-MAIL ADDRESS:	intermodal.ia@gmail.com		PRODUCER CUSTOMER ID #:	
		INSURER(S) AFFORDING COVERAGE		NAIC #	BEST RATING	
	IANA Freight LLC EDFF 11785 Beltsville Dr Suite 1100 Calverton	INSURER A :	ACE American Insurance Company	22667	A++ 10-12-2021	
		INSURER B :				

# Add UIIA EP

Agents will now be able to add a new EP as an additional insured without having to submit a whole new ACORD certificate of insurance. The new “ADD UIIA EP” functionality available under VIEW CERTIFICATE will enable the agent to do so by doing the following:

1. Click on **View Certificate**
2. Click on **ADD UIIA EP**.
3. A list of the UIIA EPs for your insured will appear. The agent will check off the new EP and the appropriate addl. insured boxes under what coverage the new EP is additional insured on.
4. Click on **ADD EP**
5. The system in the background will generate a new certificate with that day's date that includes the new EP as additional insured on the Motor Carrier's policies.

**1** View Certificate

**2** + Add UIIA EP

**3**

**4** + Add EP

**INSURANCE**

DATE (MM/DD) 04/04/202

IF AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE

IANA Staff

FAX (A/C, No):

PRODUCER CUSTOMER ID #:

intermodal.ia@gmail.com

LIST OF EQUIPMENT PROVIDERS AVAILABLE FOR SELECTION

Equipment Providers	SCAC Code	Account No.	Auto	General
A C L/ Grimaldi Group/ Inname	ACLU	EP134072	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
American President Lines LLC	APLU	EP001012	<input checked="" type="checkbox"/>	<input type="checkbox"/>
ANL Singapore Pte. Ltd.	ANLC	EP149810	<input checked="" type="checkbox"/>	<input type="checkbox"/>
BAL Container Line Co. Ltd.	BANR	EP200040	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Bermuda Container Line Limited	BCLU	EP157559	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
C U Lines Limited	CULV	EP200041	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Canadian Natl/ Illinois Central (VN110194)	IC	EP071443	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Canadian Pacific Rwy-US (SOO Line/D&H)	CPPU	EP172080	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
CCM-Consolidated Chassis Management LLC (NON UIIA EP)	CCFM	EP200035	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
CMA-CGM (America) LLC	CMDU	EP001031	<input checked="" type="checkbox"/>	<input type="checkbox"/>
COFC Logistics LLC	CFQU	EP200015	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cosco Shipping Lines Co., Ltd./Cosco Shipping Lines (NA), Inc.	COSU	EP154831	<input checked="" type="checkbox"/>	<input type="checkbox"/>

LIST OF EQUIPMENT PROVIDERS FOR IANA FREIGHT LLC (ALREADY SELECTED ON THIS CERTIFICATE)

+ Add EP

Check the new EP to be added and click on ADD EP.

# Acord Upload

A new functionality that will be available to agents is the ability to upload a copy of an ACORD 25 certificate of insurance. The system will capture and extract information from the ACORD 25 and pre-populate it on the ACORD 22 form for the agent to review. **In addition, the agent will need to confirm the UIIE-1 endorsement is part of the auto liability policy and the additional insureds for the equipment providers that the Motor Carrier does business with.**

**Note:** The program that will enable the upload of the certificate will only be looking for specific terminology as it relates to information included in the blank boxes on the ACORD 25 form. For example, for Cargo the system will look for either “Motor Truck Cargo” or “Cargo”. Any other terminology the system will not capture, and the agent will need to add it to the ACORD 22 when it is displayed for their review. **It is the agent’s responsibility to ensure that the information from the uploaded ACORD 25 form has been accurately captured on the ACORD 22.**

Click on ACORD UPLOAD from in place policy screen

Certificate No	Certificate Date	Insurance Agent
614	04/04/2023	IANA Insurance Agency

Policy Code	Policy Type	Policy Status	Limit	Deductible	Policy Effective Date	Policy Expiration Date	Policy Number	Insurer Name	Terminate
AL	PRIMARY	ACTIVE	1,000,000	0	04/02/2023	04/02/2024	MMT H25563153	ACE American Insurance Company	Terminate
GL	PRIMARY	ACTIVE	1,000,000	0	04/01/2023	04/01/2024	HDO G72487539	ACE American Insurance Company	Terminate

ACORD CERTIFICATE UPLOAD

View Uploaded Files History

PDF

Drag your Acord certificate (PDF Only).

OR

+ Browse files

Acord\_MC326861\_IA124841.pdf

Upload Reset

Agents will upload or drag and drop the ACORD 25 certificate for process and then click UPLOAD.



# Acord Upload – History

Agents will be able to see a historical record of the ACORD 25 certs that they have uploaded along with the date information was uploaded, file name and status of transaction

ACORD CERTIFICATE UPLOAD

View Uploaded Files History

PDF

Drag your Acord certificate (PDF Only).  
OR

+ Browse files

Acord\_MC326861\_JA124841.pdf

Upload Reset

Click on VIEW UPLOADED FILES HISTORY

History of ACORD 25 Uploads shown below

ACORD UPLOAD DOCUMENT HISTORY

Close

Account No	Company Name	Uploaded Date	File Name	Status
MC067230	IANA Freight LLC	01/03/2023	1205_001_Acord_Sample2.pdf	PROCESSED
MC067230	IANA Freight LLC	02/03/2023	ACORD 25 Test.pdf	PROCESSED
MC067230	IANA Freight LLC	08/03/2023	1155_001_Acord_Sample.pdf	PROCESSED
MC067230	IANA Freight LLC	08/03/2023	ACORD 25 Test.pdf	PROCESSED
MC067230	IANA Freight LLC	08/03/2023	ACORD 25 Test.pdf	PROCESSED

1 - 5 of 5

Items per page: 10

# Terminate a Policy

To Terminate an insurance policy the agent will do the following:  
Go to detailed certificate screen for the insured.  
Click on the red TERMINATE button next to the policy that will be terminated.

ACTIVE CERTIFICATES FOR IANA FREIGHT LLC

Active Pending Expired/Overwritten

Create New Acord Certificate Acord Upload

View Certificate Edit Certificate

Certificate No	Certificate Date	Insurance Agent							
614	04/04/2023	IANA Insurance Agency							
Policy Code	Policy Type	Policy Status	Limit	Deductible	Policy Effective Date	Policy Expiration Date	Policy Number	Insurer Name	Terminate
AL	PRIMARY	ACTIVE	1,000,000	0	04/02/2023	04/02/2024	MMT H25563153	ACE American Insurance Company	Terminate
Policy Code	Policy Type	Policy Status	Limit	Deductible	Policy Effective Date	Policy Expiration Date	Policy Number	Insurer Name	Terminate
GL	PRIMARY	ACTIVE	1,000,000	0	04/01/2023	04/01/2024	HDO G72487539	ACE American Insurance Company	Terminate

### Terminate Your Policy

Policy Termination Date Previous/Pending Termination Date \*

04/10/2023

Policy Termination Reason \*

4/5/23 - terminated for non-payment

Terminate Policy Cancel Reset

Enter Termination Date and Reason for Termination.  
Click on Terminate Policy

# Reinstate a Policy

To Reinstate an insurance policy the agent will do the following:  
Go to detailed certificate screen for the insured.  
Click on the blue REINSTATE button next to the policy that will be reinstated.

ACTIVE CERTIFICATES FOR IANA FREIGHT LLC

Active Pending Expired/Overwritten

Create New Acord Certificate Acord Upload

View Certificate Edit Certificate

Certificate No	Certificate Date	Insurance Agent	Policy Code	Policy Type	Policy Status	Limit	Deductible	Policy Effective Date	Policy Expiration Date	Policy Number	Insurer Name	Reinstate
614	04/04/2023	IANA Insurance Agency	AL	PRIMARY	ACTIVE*	1,000,000	0	04/02/2023	04/02/2024	MMT H25563153	ACE American Insurance Company	Reinstate

### Reinstate Your Policy

Policy Reinstatement Date Previous/Pending Reinstatement Date \*

04/05/2023

Policy Reinstatement Reason \*

4/5/23 - reinstated

Reinstate Policy Cancel Reset

Enter Reinstatement Date and add that day's date and reins.  
Click on Reinstate Policy

# Certificate Search

Agents can search by Certificate status – Active, Submitted/Problem, Pending, Expired or Name Change Pending to locate a specific certificate for one of their insureds.

1. From home page click on the specific certificate status you are looking for.
2. List of insureds with certificates in that status is returned.
3. Click on MC Company Name to see details regarding the certificate.

The screenshot displays the 'Certificate Search' interface. At the top, there is a navigation bar with a home icon, a search bar containing 'Lookup MC Insured', and a dropdown menu for 'Certificate Search'. The dropdown menu is open, showing five options: 'Active Certificate' (checked), 'Submitted/Problem Certificate', 'Pending Certificate', 'Expired/Past Certificate', and 'Name Change Pending Certificate'. A red starburst with the number '1' is placed over the 'Certificate Search' dropdown. Below the menu, there are buttons for 'Active' and 'Pending'. A 'Certificate No' field contains the value '614'. Below that, there are fields for 'Policy Code' and 'Policy T'. A second red starburst with the number '2' is placed over the 'Active Certificate' option in the dropdown menu. The main content area shows a table of results under the heading 'ACTIVE CERTIFICATES'. The table has three columns: 'Motor Carrier Name', 'SCAC Code', and 'Account No.'. There are two rows of data. A red starburst with the number '3' is placed over the first row's 'Motor Carrier Name' cell. At the bottom left, there is a pagination control showing '1 - 2 of 2' and navigation arrows. At the bottom right, there is a control for 'Items per page: 10'.

Motor Carrier Name	SCAC Code	Account No.
IANA Freight LLC	EDFF	MC067230
IANA Trucking Inc.	ZZSA	MC364685

# Notifications

Agents will also have the ability to view notifications sent to them regarding their insureds. To view notifications, the agent will do the following:

1. Click on the dropdown menu in upper right where agency name appears and select NOTIFICATIONS.
2. Listing of notifications will appear that will give agent the option to see those notifications sent successfully versus those that failed.
3. Ability to download notification.

Ask a Question

IANA Insurance Agency  
IA112790  
IANA Staff

2461 Main Street, 4th Floor  
Glastonbury CT 06033 US  
intermodal.ia@gmail.com  
(860)554-0470  
(860)780-9017

Manage Account Info

Notifications **1**

Logout

Search

Date From  From Date

Date To

Mode

E-Mail

Fax

Print

SUCCESS

Search Reset

Ability to search notifications by date range or success or failures

VIEW NOTIFICATIONS

Mode: E-Mail Status: Success

Search Your Notifications

Notification Desc	Ref Company Name   Account#	Status	Mode	Notification Date	Action
New Insurance Submitted - Missing Info		Success	E-Mail	01/21/2023	Download
New Insurance Submitted - Missing Info		Success	E-Mail	01/21/2023	Download
New Insurance Agent Registration		Success	E-Mail	01/21/2023	Download

List of notifications that includes description of notice, status, notification date and download option